



BUILDING NEWS



The management office will close at 2 PM on Thursday, November 26th, and will be closed November 27th & 28th in observance of Thanksgiving.

BUILDING REMINDERS

Please ensure that when driving into the 315 garage, you enter through the entrance directional arrow only. It is extremely dangerous to enter from the exit at any time, as this is a major liability. If you are unable to turn right, please proceed directly up the ramp to the next entrance. If you continue not to obey the directional signs, you will lose garage access.

TENANT NEWS



November 2nd, 2025, clocks will "fall back." "Don't forget to set your clock."



Before scheduling a contractor for your suite, please schedule a date/time with management; a COI is required.

Please provide visitors with validations, as they will be subject to the new garage prices: \$20 without validation

MANAGEMENT CONTACT INFO

Beth Parkhurst
Senior Property Manager
bparkhurst@parmco.com

Adriana Gutierrez
Property Assistant
AGutierrez@parmco.com

Erica Binion
Tenant Service Coordinator
Ebinion@parmco.com

SECURITY
Derrick Grant (Director)
214-697-8909
Mandalay Tower 1
214-673-9762
Mandalay Towers 2 & 3
214-502-5800

COMPANY INFORMATION



BUILDING CONCIERGE SERVICES

Canal Side Café

Located on the Canal Level of Tower 1
(7 am-3 pm)

Sub'z N Stuff

-Located on Las Colinas Blvd (11 am -8 pm)

Prime Time Auto Care

On-site hand car wash and detailing available every Wednesday and Friday.

For availability contact Larry at (214)361-9988

Canal Cleaners

Located in the Mandalay Tower 1 Parking Garage

Drop-off times:

7:00 am – 10:00 am

3:30 pm – 6:30 pm

BUILDING AMENITIES

Mandalay Towers has four on-site conference centers located on the campus. Tower 1 is located on the canal level and is for Tower 1 tenants only. Tower 2 is located on the third and fourth floors. Tower 3 is located on level 2, Suite 225, and is only shared by Tower 2 and 3 tenants.



Fitness Center hours are 5:00 am to 6:30 pm, Monday through Friday. (Closed Weekends)

MONTH OF NOVEMBER



Veterans Day for the year 2025 is observed on **Tuesday, November 11th.**



NOVEMBER WEATHER



- Layer your clothing:
Pack layers to adapt to changing temperatures and weather conditions.
- Stay dry:
Use waterproof jackets and an umbrella to protect against rain.

IMPORTANT ACTIVITIES



Join the Irving Marathon Running Series Thanksgiving morning for the Irving Turkey Trot—DFW's favorite holiday running tradition! run.

<https://lascalinas.org/event/irving-turkey-trot-3>

DID YOU KNOW?

Each year, it is estimated that 46 million turkeys are prepared to provide the traditional feast.

