



BUILDING NEWS



Holiday Office Hours
January 1st – Closed
January 2nd – Closed
Have a Safe and Happy Holiday
from the Parmenter Team.

BUILDING REMINDERS

- Before scheduling a contractor for your suite, please schedule a date/time with management; a COI is required.
- Please provide visitors with validations, as they will be subject to the new garage prices: \$20 without validation
- All access card requests are now to be sent to Agutierrez@parmco.com

TENANT NEWS



Parmenter would like to thank everyone who attended our Holiday Luncheon Event. It was a great turnout, and we hope everyone enjoyed it!



MANAGEMENT CONTACT INFO

Beth Parkhurst
Senior Property Manager
bparkhurst@parmco.com

Adriana Gutierrez
Property Assistant
AGutierrez@parmco.com

Erica Binion
Tenant Service Coordinator
Ebinion@parmco.com

BUILDING ENGINEERS

David Hager
Chief Engineer

SECURITY

Derrick Grant (Director)
214-697-8909
Mandalay Tower 1
214-673-9762
Mandalay Towers 2 & 3
214-502-5800

COMPANY INFORMATION



BUILDING CONCIERGE SERVICES

Canal Side Café

Located on the Canal
Level of Tower 1
(7 am-3 pm)

Sub'z N Stuff

-Located on Las Colinas
Blvd (11 am -8 pm)

Prime Time Auto Care

On-site hand car wash
and detailing available
every Wednesday and
Friday.

For availability contact
Larry at (214)361-9988

Canal Cleaners

Located in the
Mandalay Tower 1
Parking Garage

Drop-off times:
7:00 am – 10:00 am
3:30 pm – 6:30 pm

BUILDING AMENITIES

Mandalay Towers has four
on-site conference
centers located on the
campus. Tower 1 is
located on the canal level
and is for Tower 1 tenants
only. Tower 2 is located
on the third and fourth
floors. Tower 3 is located
on level 2, Suite 225, and
is only shared by Tower 2
and 3 tenants.



MONTH OF JANUARY



January 14th
National Dress Up Your
Pet Day. This holiday
was started in 2009 by
celebrity pet lifestyle
expert Colleen Paige to
encourage pet owners
to dress up their pets
and celebrate the
unique bond between
humans and their furry
friends.

JANUARY SAFETY TIPS

Prepare for January
weather by ensuring your
vehicle is winter-ready,
dressing in layers, and
staying informed about
local weather conditions.

Vehicle Preparation: Before
heading out, check your
vehicle’s battery, tire pressure,
and fluid levels. Ensure your
windshield wipers are
functioning properly and that
your tires have adequate
tread. Keep your gas tank full
to avoid running out in cold
weather.

IMPORTANT ACTIVITIES



**Martin Luther King, Jr.
Observance Event
Sunday, January 18th, 2026,
6:00 PM**

The City of Irving will host its
annual observance honoring
the life and legacy of Dr. Martin
Luther King, Jr. The program
will feature a special
performance by **Dallas Black
Dance Theatre.**

<https://irvingtx.gov/index.php?section=irving-news&prid=443>

DID YOU KNOW?



National Hot Tea Day is
celebrated on January 12th
each year. This day is
dedicated to enjoying a cup
of hot tea, which has a rich
history dating back almost
5,000 years.

