



BUILDING NEWS

TENANT NEWS

MANAGEMENT CONTACT INFO



Beth Parkhurst
Senior Property Manager
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Kelly Smith
Senior Property Manager
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Adriana Gutierrez
Tenant Service Coordinator
Mandalaytowers@parmco.com

BUILDING ENGINEERS

Wade Reeves
Chief Engineer

Burton Tyler
Assistant Chief Engineer

SECURITY

Derrick Grant (Director)
214-697-8909
Mandalay Tower 1
214-673-9762
Mandalay Towers 2 & 3
214-502-5800

COMPANY INFORMATION



Management Office: 972-869-9399

Holiday Office Hours

December 22nd ,29th closing @
2 pm

December 25th – Closed
Christmas Day

January 1st – Closed

Have a Safe and Happy
Holiday from the Parmenter
Family!



Parmenter cordially invites you to our annual Holiday Luncheon; see the flyers in the lobby for details. We hope to see everyone there!



- The freight elevators are to be used for deliveries only, with no passenger usage.
- Access card requests have a 24-hour turnaround.
- We limit the EV stations to 4 hours, to allow other tenants to charge their vehicles.
- Prior to scheduling a contractor for your suite please provide a scheduled date/ time with management. A COI is also required.

BUILDING CONCIERGE SERVICES

Canal Side Café

Located on the Canal
Level of Tower 1
(7 am-3 pm)
Sub'z N Stuff
-Located on the 3rd
floor of Tower 3
7 am -2 pm
and on Las Colinas Blvd

Prime Time Auto Care

On-site hand car wash
and detailing available
every Wednesday and
Friday.
For availability contact
Larry at (214)361-9988

Canal Cleaners

Located in the
Mandalay Tower 1
Parking Garage
Drop-off times:
7:00 am – 10:00 am
3:30 pm – 6:30 pm

SAFETY TIPS



- Minimize travel.
- Stay indoors during the worst part of the extreme cold.
- Keep a winter survival kit in your vehicle if you must travel.
- Check tire pressure, antifreeze levels, heater/defroster, etc.
- Learn how to shut off water valves for potential pipe bursts.
- Check on the elderly.
- Bring pets inside.

BUILDING AMENITIES

CONFERENCE CENTER

Mandalay Towers has three on-site conference centers located on the campus.

Tower 1 is located on the canal level and is for Tower 1 tenants only.

Tower 2 is located on the third floor, Suite 305.

Tower 3 is located on level 2, Suite 225, and is only shared by Tower 2 and 3 tenants.

IMPORTANT ACTIVITIES



The Irving Frost Marathon's fast and flat scenic route is the perfect race to achieve your Record and ring the finish line PR Bell on The Plaza at the post-race Winter theme running Festival. The post-race celebration, and central location, make the Irving Frost one of the best Winter running events in North Texas.

<https://www.irvingmarathon.com/5k-dallas-irving-frost-half-marathon>

MONTH OF DECEMBER



The Irving Animal Care Campus (IACC) annual Comfort and Joy Drive is accepting donations from Nov. 28 through Jan. 2. Through the Comfort and Joy drive, individuals and organizations can donate large blankets, canned dog and cat food, and pet toys, which are in constant use at the shelter.

<https://www.cityofirving.org/3350/Comfort-and-Joy-Drive>

DID YOU KNOW?

- The first New Year's celebration dates back 4,000 years.
- Forty-five percent of Americans make New Year's resolutions.
- About 1 million people gather in New York City's Times Square to watch the ball drop.
- The most common resolution people make is to get healthier.

