



# PARMENTER®

## MANDALAY TOWERS 2 & 3 AFTER HOURS HVAC REQUEST

Today's Date: \_\_\_\_\_

Tenant \_\_\_\_\_ Building \_\_\_\_\_ Suite \_\_\_\_\_

Floor(s) Requested \_\_\_\_\_

Date HVAC Required \_\_\_\_\_ Time Requested From: \_\_\_\_\_ To: \_\_\_\_\_

Date HVAC Required \_\_\_\_\_ Time Requested From: \_\_\_\_\_ To: \_\_\_\_\_

Date HVAC Required \_\_\_\_\_ Time Requested From: \_\_\_\_\_ To: \_\_\_\_\_

Date HVAC Required \_\_\_\_\_ Time Requested From: \_\_\_\_\_ To: \_\_\_\_\_

Requested By \_\_\_\_\_ Phone # \_\_\_\_\_

Authorized Signature \_\_\_\_\_

**NOTE: The rate per hour per floor is per the terms of your Lease Agreement.**

Requests must be made by 3:00PM on the last business day prior to date HVAC is required. You may fax this form to the property management office at 972--869-9397 or deliver it to the Property Management Office at 220 E. Las Colinas Blvd., Suite 150, Irving, TX 75039.

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### (For Accounting Use Only)

Rate \$                      x # of Floors                      x Hours                      = \$

Rate \$                      x # of Floors                      x Hours                      = \$

Rate \$                      x # of Floors                      x Hours                      = \$

Rate \$                      x # of Floors                      x Hours                      = \$

Total Due                      \$ \_\_\_\_\_